

**NS18
Little Stars Day
Nursery
Partnership with
parents and carers
Policy**



**TEC
Partnership**

Changing lives every day

Change Control

Policy Name and Reference	Partnership with Parents /Carers Policy
Version	V1.12
Name of Responsible Committee	GLT
Job Title of Responsible Author	Nursery Manager
Date First Issued	October 2022
Date Current Version Issued	April 2026
Date of next Planned Review	April 2027

Revision History

Version	Date	Type of Amendment	Amendment Details
V1	June 2012	New	New
V1.1	July 2013	Reviewed	Reviewed
V1.2	July 2014	Reviewed	Reviewed
V1.3	July 2015	Reviewed	Reviewed
V1.4	August 2016	Reviewed	Reviewed
V1.5	September 2017	Updated	Updated
V1.6	July 2018	Reviewed	Reviewed
V1.7	June 2019	Reviewed	Reviewed
V1.8	October 2020	Reviewed	Reviewed
V1.9	November 2021	Updated	Update

V1.10	October 2022	Reviewed	Reviewed
V1.11	January 2025	Reviewed	Reviewed
V1.12	March 2026	Annual Review	Reviewed

Little Stars Day Nursery understands the importance of having partnerships with parents & carers and recognises the crucial role they have in their children's early years and regard parents and carers as the child's first educator. Due to the basis and our ethos regarding this we will endeavour to:

- Upon the registration of children, we will inform parents /carers about our policies and procedures along with our complaints procedure and or suggestion system and any other information regarding the setting.
- Upon the child's settling in sessions, we encourage the parents to stay for part of this session. This allows the practitioners to work in conjunction with parents/carers to complete relevant documents to support the child's development, this is so that practitioners can gain a good understanding regarding the child's age and stage of development. This is particularly important as parents know their child best. Having this information enables us as a setting to give the children the absolute best start.
- One of the documents completed on the child's settling in session is an 'All about me' booklet, this is a document completed by the parent/carer which will give practitioners an insight into where parents/carers believe their child to be in terms of age and stage of their development. This booklet will then go with the child to each room they move into when they are in the next unit of the nursery and at this time parents/carers will be encouraged to update the booklet with the child's new key person.
- If children are due to move to the next room in the setting practitioners will give the parent/carer adequate notice about this change and will show them the child's new room and introduce them to the staff. Part of this process will be practitioners informing parent/carer on their child's new key worker.
- We as a nursery encourage parents /carers to play an active part in their child's time at nursery. We do this through numerous ways:
 - Feedback sheets upon settling in,
 - Open evenings for parents/carers,
 - Questionnaires,
 - Feedback on child's termly development report,
 - Completing two-year progress checks with parents,
 - Regular conversations with parents/carers.
 - Tapestry

NS18

Little Stars Day Nursery Partnership with parents and carers Policy



www.tecpartnership.com

